

Tahoe Truckee Unified School District
Annual Parental Notification
Addendum
2020-2021
(Revised 5/28/2020)

Section I. Annually

Nondiscrimination in District Programs and Activities

Students have a right to a free public year 234.7 education regardless of immigration status or religious beliefs.

Education or Other Legal Code: Education Code 234.7

Board Policy/Administrative Regulation #: See BP 0410

World/Foreign Language Instruction. Education for English Language Learners

Parents/guardians are provided information on the district's language acquisition program.

Education or Other Legal Code: Education Code 310

Board Policy/Administrative Regulation #: See BP 6142.2, See AR 617

Professional Standards

Parents/guardians are provided information on the code of conduct addressing employee interactions with students.

Education or Other Legal Code: Education Code 44050

Board Policy/Administrative Regulation #: See BP 4119.21, See BP 4219.21, See BP 4319.21

Involuntary Student Transfers

At the beginning of each school year, if the school district has adopted a policy on involuntary transfer of students convicted of certain crimes when a victim is enrolled at the same school, parents/guardians can obtain the district policy authorizing the transfer.

Education or Other Legal Code: Education Code 48929, 48980

Board Policy/Administrative Regulation #: See BP 5116.2

Mental Health

Parents/guardians/students can obtain information from their school site on how to access mental health services at school and/or in the community.

Education or Other Legal Code: Education Code 49428

Board Policy/Administrative Regulation #: See None

Identification and Evaluation of Individuals for Special Education

The Superintendent Chief Learning Officer or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent Chief Learning Officer or designee shall notify parents/guardians of procedures for initiating a referral for assessment to identify individuals who need special education services. (Education Code 56301)

Education or Other Legal Code: Education Code 56301
Board Policy/Administrative Regulation #: See BP 6164.4

Food Service Operations/Cafeteria Fund

Parents/guardians are provided the district policy on meal payments at school enrollment and weekly mailing.

Education or Other Legal Code: USDA SP-23-2017
Board Policy/Administrative Regulation #: See AR 3551

Section II. At Specific Times During the Student's Academic Career

Health Examinations

When students enter grade 7, specified information on type 2 diabetes is provided.

Education or Other Legal Code: Education Code 49452.7
Board Policy/Administrative Regulation #: See AR 5141.3

State Academic Achievement Tests

Within 20 working days of receiving results of standardized achievement tests or, if results are not available in the school year, within 20 working days of the start of next school year, the results of tests, test purpose, individual score, and intended use are provided to parents/guardians.

Education or Other Legal Code: Education Code 60641; 5 CCR 863
Board Policy/Administrative Regulation #: See AR 6162.51

Grades/Evaluation of Student Achievement and Student Records

The Student Aid Commission will provide the grade point average (GPA) of all district students in grade 12 to the Cal Grant postsecondary financial aid program, except when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9)

When/Whom to Notify: By October 15 for students in grade 12
Education or Other Legal Code: Education Code 69432.9
Board Policy/Administrative Regulation #: See AR 5121, See AR 5125

Child Care and Development

When a child is enrolled or reenrolled in a licensed child care center or preschool, information on risks and effects of lead exposure, blood lead testing is proved to parents/guardians at the time of enrollment.

Education or Other Legal Code: Health and Safety Code 1596.7996
Board Policy/Administrative Regulation #: See AR 5148

Certificate of Proficiency/High School Equivalency

Students in grades 11-12 will be provided a notice of proficiency examination provided under Education Code 48412 early enough to enable registration for the fall test.

Education or Other Legal Code: 5 CCR 11523

Board Policy/Administrative Regulation #: See AR 6146.2

Section III. When Special Circumstances Occur

Insurance (Athletic Teams)

Information is provided at the school sites to parents/guardians regarding insurance, no-cost, and low-cost program options to members of athletic teams.

Education or Other Legal Code: Education Code 32221.5

Board Policy/Administrative Regulation #: See AR 5143

Athletic Competition

Information on sudden cardiac arrest is provided at the school sites to parents/guardians of student athletes before participation in a competition.

Education or Other Legal Code: Education Code 33479.3

Board Policy/Administrative Regulation #: See AR 6145.2

Athletic Competition

If a school has lost its WASC accreditation status, parents/guardians will be notified at the school site of loss of status and any potential consequences.

Education or Other Legal Code: Education Code 35178.4

Board Policy/Administrative Regulation #: See BP 6190

Kindergarten Admission

Before early entry to kindergarten, the effects, advantages, and disadvantages of early entry are available at the school sites.

Education or Other Legal Code: Education Code 48000

Board Policy/Administrative Regulation #: See AR 5111

Immunizations

Before an already admitted student is excluded for lack of immunization, the parents/guardians need to submit evidence of immunization or exemption within ten school days. See the referral to medical care.

Education or Other Legal Code: Education Code 48216; 17 CCR 6040

Board Policy/Administrative Regulation #: See AR 5141.31

Chronic Absence and Truancy

When a truant is referred to a SARB or probation department, the name and address of SARB or probation department and reason for the referral will be provided.

Education or Other Legal Code: Education Code 48263

Board Policy/Administrative Regulation #: See AR 5113.1

Continuation Education

When a student requests to voluntarily transfer to a continuation school, a copy of district policy and regulation on continuation education will be provided by the high school.

Education or Other Legal Code: Education Code 48432.3

Board Policy/Administrative Regulation #: See AR 6184

Continuation Education

Prior to the involuntary transfer to a continuation school, the parents/guardians have the right to require a meeting.

Education or Other Legal Code: Education Code 48432.5

Board Policy/Administrative Regulation #: See AR 6184

Challenging Student Records

When parents/guardians' challenge of student record is denied, parents/guardians' appeals information will be provided.

Education or Other Legal Code: Education Code 49070

Board Policy/Administrative Regulation #: See AR 5125.3

Questioning and Apprehension by Law Enforcement

A school will be notified when a student is released to a peace officer for the purpose of removing a minor from school unless taken into custody as a victim of suspected child abuse.

Education or Other Legal Code: Education Code 48906

Board Policy/Administrative Regulation #: See BP 5145.11

Suspension and Expulsion/Due Process

A notice will be provided at the time of suspension, when the original period of suspension is extended, at the time a student is assigned to a supervised suspension classroom, and before holding a closed session regarding the suspension.

Education or Other Legal Code: Education Code 48911, 48911.1, 48912

Board Policy/Administrative Regulation #: See BP 5144.1, See AR 5144.1

Students Expelled from Other Districts

A notice of a hearing regarding the possible danger presented by an expelled student is provided when a student is expelled from another district for certain acts and seeks admission.

Education or other Legal Code: Education Code 48915.1, 48918

Board Policy/Administrative Regulation #: See BP 5119

Suspension and Expulsion/Due Process

A notice is provided with reasons for the denial and the determination of an assigned program when readmission is denied.

Education or other Legal Code: Education Code 48916

Board Policy/Administrative Regulation #: See AR 5144.1

A notice is provided when an expulsion occurs regarding readmission procedures.

Education or Other Legal Code: Education Code 48916

Board Policy/Administrative Regulation #: See AR 5144.1

A notice of an expulsion hearing is provided at least ten calendar days before an expulsion hearing.

Education or Other Legal Code: Education Code 48918

Board Policy/Administrative Regulation #: See AR 5144.1

A notice is provided when an expulsion or suspension of expulsion occurs with information regarding the decision to expel, right to appeal to the county board, and obligation to inform the new district of the status.

Education or Other Legal Code: Education Code 48918

Board Policy/Administrative Regulation #: See AR 5144.1

Involuntary Student Transfers

Parents/guardians have a right to request a meeting with the principal or designee before an involuntary transfer of a student convicted of a certain crime when a victim is enrolled at the same school.

Education or Other Legal Code: Education Code 48929, 48980

Board Policy/Administrative Regulation #: See BP 5116.2

Child Abuse Prevention and Reporting

When parents/guardians request guidelines for filing a complaint of child abuse at a school site, they will be provided guidelines for filing a complaint of child abuse at a school site with local child protective agencies.

Education or Other Legal Code: Education Code 48987

Board Policy/Administrative Regulation #: See AR 5141.4

Grades/Evaluation of Student Achievement

Parents/guardians will be notified when a student is in danger of failing a course.

Education or Other Legal Code: Education Code 49067
Board Policy/Administrative Regulation #: See AR 5121

Challenging Student Records

A notice with details will be provided when parents/guardians' challenge of student record is denied and parents/guardians appeal.

Education or Other Legal Code: Education Code 49070
Board Policy/Administrative Regulation #: See AR 5125.3

Student Records

Release of student records to a judge or probation officer for conducting a truancy mediation program or for presenting evidence at a truancy petition will be provided within 24 hours of the release of the information to a judge or probation officer.

Education or Other Legal Code: Education Code 49076
Board Policy/Administrative Regulation #: See AR 5125

Health Examinations

Parents/guardians will be notified when the test results in the discovery of visual or hearing defects.

Education or Other Legal Code: Education Code 49456; 17 CCR 2951
Board Policy/Administrative Regulation #: See AR 5141.3

Food Service Operations/Cafeteria Fund

Within ten days of a negative balance in a meal account, parents/guardians will receive a notice and encouragement to apply for free or reduced-price meals.

Education or Other Legal Code: Education Code 49557.5
Board Policy/Administrative Regulation #: See AR 3551

Athletic Competition

Information on concussions and head injuries will be provided annually to parents/guardians of student athletes before their first practice or competition.

Education or Other Legal Code: Education Code 49475
Board Policy/Administrative Regulation #: See AR 6145.2

High School Graduation Requirements

Within 30 days of foster youth, homeless youth, former juvenile court school student, or child of military family, or migrant student being transferred after second year of high school, or immigrant student enrolled in newcomer program in grades 11-12, parents/guardians will be provided information on exemption from local graduation requirements, effect on college

admission, and an option for fifth year of high school.

Education or Other Legal Code: Educational Code 51225.1

Board Policy/Administrative Regulation #: See BP 6146.1, See AR 6173, See AR 6173.1, AR 6173.3, See AR 6175

Education for English Learners

Within 30 calendar days of receipt of results of assessment or reassessment of English proficiency, parents/guardians will be provided results of the state test of English proficiency.

Education or Other Legal Code: Education Code 52164.1, 52164.3; 5 CCR 11511.5

Board Policy/Administrative Regulation #: See AR 6174

Child Care and Development

When a child participates in a licensed child care and development program, parents/guardians have the right to enter the facility.

Education or Other Legal Code: Health and Safety Code 1596.857

Board Policy/Administrative Regulation #: See AR 5148

Tobacco-Free Schools

When the district receives Tobacco-Use Prevention Education Funds, information about the district's tobacco-free school's policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students, and the community. (Health and Safety Code 104420)

Education or Other Legal Code: Health and Safety Code 104420

Board Policy/Administrative Regulation #: See AR 3513.3

Environmental Safety

When testing by the community water system finds the presence of lead exceeding a specified level at school sites, parents/guardians will be notified.

Education or Other Legal Code: Health and Safety Code 116277

Board Policy/Administrative Regulation #: See AR 3514

Student Records

When sharing student immunization information with an immunization system, types of information to be shared, name and address of the agency, acceptable use of the information, right to examine, and the right to refuse to share will be provided.

Education or Other Legal Code: Health and Safety Code 120440

Board Policy/Administrative Regulation #: See AR 5125

Disruptions

A notice of a hearing will be provided when a hearing is requested by a person asked to leave school premises.

Education or Other Legal Code: Penal Code 627.5

Board Policy/Administrative Regulation #: See AR 3515.2

Uniform Complaint Procedures

When responding to a complaint regarding discrimination, special education, or noncompliance with the law, the findings, disposition of the complaint, any corrective actions, and appeal rights and procedures will be provided.

Education or Other Legal Code: 5 CCR 4631

Board Policy/Administrative Regulation #: See AR 1312.3

Child Care and Development

When a child participates in a licensed child care and development program, policies regarding excused and unexcused absences will be provided.

Education or Other Legal Code: 5 CCR 18066

Board Policy/Administrative Regulation #: See AR 5148

Child Care and Development

Within 30 days of application for subsidized child care or preschool services, policies regarding approval or denial of services will be provided.

Education or Other Legal Code: 5 CCR 18094, 18118

Board Policy/Administrative Regulation #: See AR 5148, See AR 5148.3

Child Care and Development

Upon recertification or update of application for child care or preschool services, policies regarding any change in service, such as in fees, amount of service, and/or termination of service will be provided.

Education or Other Legal Code: 5 CCR 18095, 18119

Board Policy/Administrative Regulation #: See AR 5148, See AR 5148.3

Upon a child's enrollment in a child care program, policies regarding the policy on fee collection will be provided.

Education or Other Legal Code: 5 CCR 18114

Board Policy/Administrative Regulation #: See AR 5148

When the payment of child care fees is seven days late, policies regarding notice of delinquent fees will be provided.

Education or Other Legal Code: 5 CCR 18114
Board Policy/Administrative Regulation #: See AR 5148

Student and Family Privacy Rights

The Governing Board respects the rights of district students and their parents/guardians with regard to the privacy of their personal beliefs and the confidentiality of their personal information. Notice of any substantive change in policy or regulation will be provided when the district substantively changes the policy on student privacy rights.

Education or Other Legal Code: 20 USC 1232h
Board Policy/Administrative Regulation #: See AR 5022

Education for English Learners

For districts receiving Title I funds, not later than 30 days after the beginning of the school year, to parents/guardians of English learners, the reasons for placement, level of proficiency, instructional methods, how the program meets the child's strengths and teaches English, exit requirements, and the right to choose another program will be provided.

Education or Other Legal Code: 20 USC 6312
Board Policy/Administrative Regulation #: See AR 6174

Parent Involvement

For schools receiving Title I funds, upon the development of a parent involvement policy, parents/guardians will be notified.

Education or Other Legal Code: 20 USC 6318
Board Policy/Administrative Regulation #: See AR 6020

Free and Reduced Price Meals

When a household is selected for verification of eligibility for free or reduced-price meals, information will be provided regarding the need to submit verification information, any subsequent change in benefits, and appeals.

Education or Other Legal Code: 42 USC 1758; 7 CFR 245.6a
Board Policy/Administrative Regulation #: See AR 3553

Education for Homeless Children

When a student is homeless or an unaccompanied minor, information regarding educational and related opportunities, transportation services, placement decision, and right to appeal will be provided.

Education or Other Legal Code: 42 USC 11432; Education Code 48852.5
Board Policy/Administrative Regulation #: See AR 6173

Student Records

When a student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30, information will be provided regarding the right to review records.

Education or Other Legal Code: 34 CFR 99.34

Board Policy/Administrative Regulation #: See AR 5125

Nutrition Program Compliance

When a district receives federal funding assistance for a nutrition program, rights and responsibilities, nondiscrimination policy, and complaint procedures will be provided.

Education or Other Legal Code: USDA FNS Instruction 113-1

Board Policy/Administrative Regulation #: See BP 3555

Section IV. Special Education Notices

These notices are not part of the APN but are part of the Individual Education Plan (IEP) process. See the Student Services Department for more information.

Section V. Classroom Notices

Williams Uniform Complaint

The Williams Uniform Complaint notice is posted in each classroom in each school.

Education or Other Legal Code: Education Code 8235.5, 35186

Board Policy/Administrative Regulation #: See AR/E 1312.4

Note: See Exhibit 5145.6 Parental Notifications for a complete list.