

APPROVED MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, May 6, 2020 (4:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Cristina Hennessey
Dianna Driller
Gaylan Larson
Kim Szczurek
Kirsten Livak

ALSO IN ATTENDANCE:

Superintendent Chief Learning Officer Robert Leri, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, and Director of Information and Technology Ed Hilton

1.0 Call To Order

President Szczurek called the meeting to order at 4:31 p.m.

2.0 Public Comment on Closed Session

2.1 General Public Comment on Closed Session Item

No public comment

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Robert J. Leri, Superintendent/CLO and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential and Management

3.2 Public Employment Certificated, Classified, Confidential and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:30 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President Will Report Out any Action Taken in Closed Session

No reportable action

6.0 Approval of Agenda

6.1 Approve May 6, 2020, Board Meeting Agenda

Recommendation: Approve May 6, 2020, Board Meeting Agenda
ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve May 6, 2020, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

No public comment

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

We continue to actively monitor the COVID-19 situation and participate in the weekly calls with our Placer County Health Officer and Placer County Superintendents. As I shared at our last meeting, we continue to be physically closed with distance learning continuing through June 12, the last day of the 2019-2020 school year.

The first day of school for the 2020-2021 school year remains September 1, 2020, which follows the approved calendar for the 2020-2021 school year. We do not plan on starting school earlier in July or August.

Update on COVID-19 issues -as things stand currently. As of Monday, May 4:
Testing center open at North Tahoe Event Center to serve entire Tahoe Truckee region
Cases (these are new numbers since last week)
Tahoe Forest Hospital, 57 54 positives (six counties)
(slowed substantially)

Nevada County 41 37 cases (29 25 in eastern and 12 in western)

Placer County 163 141 (131 119 south, 21 11 mid, 11 eastern)

El Dorado County 53 47 (20 16 in Lake Tahoe region)

Washoe County, 1,022 804 cases (218 more cases in one week)

Appearing in Nevada rural/frontier counties including Lincoln, White Pine, Mineral, and Churchill

The end of the school year is just a little over a month away, and celebrating our graduating seniors is a huge priority to our entire district. We have been developing ideas and creative options for our Class of 2020, while we're in a statewide Stay at Home order due to COVID-19. We've given it a great deal of thought. Since it is not safe to host in-person ceremonies at this time, we are postponing our in-person graduation ceremonies until the first week of August. We will mark the Class of 2020 high school graduations with virtual celebrations in June, at the regularly scheduled times. We will be sending out an e-newsletter tomorrow morning with all the details and this information will be posted on our website.

For anyone who has kids starting school in the fall, we are hosting one district-wide virtual Kinder Preview event on May 12. It will be available on our website and each of our elementary school's websites at 8:00 a.m. on Tuesday, May 12.

Our Bond Construction projects continue to make great progress. Tahoe Lake's upgraded facility will be ready to open this fall. The East Wing at Truckee High School is gorgeous and ready to open this fall as well. We'll be posting a virtual tour of this upgraded section of Truckee High School later next week. The new kitchen and cafeteria at Truckee Elementary project is complete and looks fantastic and our Food Service's team is now using the new kitchen for our free meals program.

To date, we have served over 60,000 free meals since March 17!

9.0 Recognition of Contribution to Educational Community

9.1 Superintendent/CLO Leri Will Recognize Employees of the Year

10.0 Resolution

10.1 Approve Resolution No. 23-2019-2020 in Recognition of Classified School Employee Week and Tahoe Truckee Unified School District's Excellent Classified Staff, May 18-22, 2020

Board Staff Report Resolution

The week of May 18-22, 2020, has been designated as Classified School Employee Week in California. The classified staff of the Tahoe Truckee Unified School District continues to provide valuable service to students, other staff members, and the community. The classified staff has a direct effect on the quality of the District's educational program. Therefore, recognition of classified employees is most deserved.

Recommendation: Approve Resolution No. 23-2019-2020 in recognition of Classified School Employee Week and Tahoe Truckee Unified School District's excellent classified staff, May 18-22, 2020

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 23-2019-2020 in recognition of Classified School Employee Week and Tahoe Truckee Unified School District's excellent classified staff, May 18-22, 2020'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay:

0. The motion **Carried. 5 - 0**

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| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

11.0 Donation

11.1 Accept Donation from Truckee Rotary Foundation to Alder Creek Middle School for the Outdoor Education Field Trip

The Truckee Rotary Foundation generously donated \$2,400.00 to Alder Creek Middle School to support the 6th grade Grizzly Creek Camp outdoor education program.

Recommendation: Accept Donation from Truckee Rotary Foundation to Alder Creek Middle School for the Outdoor Education Field Trip

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Accept Donation from Truckee Rotary Foundation to Alder Creek Middle School for the Outdoor Education Field Trip'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

12.0 Grant

12.1 Accept Liberty Utilities Rebate

The Tahoe Truckee Unified School District has previously received multiple rebates from Liberty Utilities through their rebate program. As part of the Kings Beach Elementary School Modernization project, the district completed several lighting upgrades, which included the replacement of fluorescent fixtures with LED fixtures and the replacement of the lighting controls.

Recommendation: Accept Liberty Utilities Rebate

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Accept Liberty Utilities Rebate'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

12.2 Accept Truckee Donner Public Utilities District (TDPUD) Rebate

The Tahoe Truckee Unified School District has previously received multiple rebates from the Tahoe Donner Public Utility District (TDPUD) through their rebate program. As part of the Truckee Elementary School and Truckee High School Modernization projects, the district completed several energy conservation projects which included the replacement of fluorescent fixtures with LED fixtures, the replacement of the lighting controls, and a circulation pump replacement.

Recommendation: Accept Truckee Donner Public Utilities District (TDPUD) Rebate

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Accept Truckee Donner Public Utilities District (TDPUD) Rebate'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

13.0 Consent Agenda

13.1 Approve Personnel Action Report for May 6, 2020

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for May 6, 2020

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for May 6, 2020'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

13.2 Approve Warrants, Contracts, and Donations for the May 6, 2020, Board Meeting

Warrants, Contracts, and Donations for the May 6, 2020, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the May 6, 2020, Board Meeting

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the May 6, 2020, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

14.0 Consent Items Pulled for Discussion/Approval

15.0 Association Report and Comment

15.1 CSEA - California School Employees Association

15.2 TTEA - Tahoe Truckee Education Association

16.0 Personnel

16.1 Approve Proposed Revisions to the Certificated Management Salary Schedule

Revisions to the Certificated Management Salary Schedule are being presented to the Board for review and approval.

Recommendation: Approve Proposed Revisions to the Certificated Management Salary Schedule

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions to the Certificated Management Salary

Schedule'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

16.2 Approve Proposed Revisions to Certificated Management Job Description Program Specialist Special Education

Revisions to the Certificated Management Program Specialist Special Education Job Description are Being Presented to the Board for Review and Approval.

Recommendation: Approve Proposed Revisions to Certificated Management Job Description Program Specialist Special Education

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions to Certificated Management Job Description Program Specialist Special Education'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

17.0 Business Services

A) Facilities

17.1 Approve Resco Purchase Order #P0720-00118 for the Tahoe Lake Elementary School Modernization & Addition

This Purchase Order is for new kitchen equipment including new hot and cold serving counters for the new serving station, a new combination oven, a dishwasher to replace the existing poorly performing model, an upgraded three compartment sink, and other miscellaneous equipment.

Recommendation: Approve Resco Purchase Order #P0720-00118 for the Tahoe Lake Elementary School Modernization & Addition

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resco Purchase Order #P0720-00118 for the Tahoe Lake Elementary School Modernization & Addition'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

17.2 Approve Change Order #58 for Central Valley Environmental, Inc. Agreement #17-24-02 for the Tahoe Lake Elementary School Modernization & Addition Project

Change Order #58 to the original agreement for Central Valley Environmental, Inc. captures the cost associated with abatement of asbestos-containing materials in Building D to install backing for cabinets per Construction Change Directive #86. This change order also captures the cost associated with abatement of asbestos flooring, removal of existing lead-glazed tiles from the corridor walls, and removal of lead paint from the Multi-Purpose Room door frames. These additional items were not covered in the original contract documents.

Recommendation: Approve Change Order #58 for Central Valley Environmental, Inc. Agreement #17-24-02 for the Tahoe Lake Elementary School

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Change Order #58 for Central Valley Environmental, Inc. Agreement #17-24-02 for the Tahoe Lake Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

17.3 Award Final Lead Cleaning Bid Package and Approve Agreement #20-24-03 with Restoration Management Company, the Lowest Responsive and Responsible Bidder for the Tahoe Lake Elementary School Modernization & Addition Project

This scope of the work includes final cleaning of all interior spaces throughout the school to meet Placer County Environmental Health guidelines. Cleaning and final clearance of the school site is required to determine that no lead-based paint hazards exist after all construction renovation activities are complete.

Recommendation: Award Final Lead Cleaning Bid Package and Approve Agreement #20-24-03 with Restoration Management Company, the Lowest Responsive and Responsible Bidder for the Tahoe Lake Elementary School Modernization & Addition Project

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Award Final Lead Cleaning Bid Package and Approve Agreement #20-24-03 with Restoration Management Company, the Lowest Responsive and Responsible Bidder for the Tahoe Lake Elementary School Modernization & Addition Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

17.4 Approve Agreement and Release of Claims Between Roebbelen Construction Management Services and the Tahoe Truckee Unified School District

As part of the closeout process of both projects, a dispute arose between both parties regarding the construction manager's services and final invoicing. The district

and construction manager participated in discussions to reach a settlement that is fair and reasonable to both parties.

Recommendation: Approve Agreement and Release of Claims Between Roebbelen Construction Management Services and the Tahoe Truckee Unified School District

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement and Release of Claims Between Roebbelen Construction Management Services and the Tahoe Truckee Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

17.5 Approve Change Order #27 for BRCO Constructors, Inc. Agreement #17-24-14 for the Tahoe Lake Elementary School Modernization & Addition Project

Change Order #27 to the original agreement for BRCO Constructors, Inc. captures the cost associated with Building B re-framing due to unforeseen conditions per Architectural Supplemental Instruction#049 and other Request for Information responses. This change order also captures the cost associated with a revision to the new Building C-D expansion framing attachment, the vinyl wallcovering labor and materials increase due to the extended project schedule, and for other miscellaneous items not covered in the contractor's original scope of work.

Recommendation: Approve Change Order #27 for BRCO Constructors, Inc. Agreement #17-24-14 for the Tahoe Lake Elementary School Modernization & Addition Project

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Change Order #27 for BRCO Constructors, Inc. Agreement #17-24-14 for the Tahoe Lake Elementary School Modernization & Addition Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

18.0 First Read - Board Policy

18.1 First Read and Proposed Revisions to Board Policy and Administrative Regulation 3514 Environmental Safety

Proposed revisions to Board Policy 3514 Environmental Safety are being presented to the Board for review as recommended by the model provided by CSBA. Administrative Regulation has been provided as information only.

Recommendation: Review Proposed Revisions and Provide Direction to Bring Back to the Next Regular Board Meeting for Approval

18.2 First Read and Proposed Revisions to Board Policy and Administrative Regulation 3515 Campus Security

Proposed revisions to Board Policy 3515 Campus Security are being presented to the Board for review as recommended by the model provided by CSBA. Administrative Regulation is being provided as information only.

Recommendation: Review proposed revisions to Board Policy 3515 Campus Security and provide direction to bring back to the next regular board meeting for approval.

18.3 First Read of Proposed Revisions to Board Policy 5131, Conduct

Revisions to Board Policy 5131, Conduct, are being presented to the Board for review as per the recommended model provided by CSBA.

Recommendation: First Read of Proposed Revisions to Board Policy 5131, Conduct, and provide direction to bring back to the next Regular Board Meeting

18.4 First Read of Proposed New Board Policy 5131.8, Mobile Communication Devices

Revisions to Board Policy 5131.8, Mobile Communication Devices, are being presented to the Board for review as per the recommended model provided by CSBA.

Recommendation: First Read of Proposed New Board Policy 5131.8, Mobile Communication Devices, and provide direction to bring back to the next Regular Board Meeting

18.5 First Read of Proposed Revisions to Board Policy 5132, Dress and Grooming

Revisions to Board Policy 5132, Dress and Grooming, are being presented to the Board for review as per the recommended model provided by CSBA.

Recommendation: Approve Proposed Revisions to Board Policy 5132, Dress and Grooming, and provide direction to bring back to the next Regular Board Meeting

18.6 First Read of Proposed Revisions to Board Policy and Administrative Regulation 5142, Safety

Revisions to Board Policy 5142, Safety, are being presented to the Board for review as per the recommended model provided by CSBA. Administrative Regulation has been provided as information only.

Recommendation: Approve Proposed Revisions to Board Policy 5142, Safety, and provide direction to bring back to the next Regular Board Meeting

19.0 Board Business

19.1 Comments of Board Members

Board Member Cris Hennessey – Not much to report, thank all departments, appreciate teachers. Thank you TTUSD board members.

Board Member Gaylan Larson – Two thoughts I have - Could we use distance learning for snow days? Just a thought. Costs: do we have any estimates returning to school in the fall providing materials? I have been thinking about this. Extra requirements about special education, I am curious about all extra costs. Dr. Leri – we are looking at budget as they come especially next week and for special education.

Board Member Dianna Driller – Thank you everyone and appreciate the shout out to Food Services. I am so proud of what we have done. I am with Gaylan: How do we even propose a budget for this situation. Interesting that we are trying to put our kids first. TTCF recognize special education kids need more support! We may need to look at different ways of providing special education. No answers right now.

Board Member Kirsten Livak – Thank the team, going to the district office to work and being positive and optimistic. I would like to go to one of the routes and deliver food at some point. Dr. Leri you will be hard to replace!

President Kim Szczurek – Thank you to each and every staff member for continuing to provide and amazing job working at the school district.

20.0 Second Closed Session

20.1 Conference with Labor Negotiators-Government Code 54957.6 Robert J. Leri, Superintendent/CLO and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential and Management

20.2 Public Employment Certificated, Classified, Confidential and Management

21.0 Report out Action from Closed Session

22.0 Adjournment

There being no further business, the meeting was adjourned at 6:48 p.m.

Robert J. Leri
Secretary to the Board

Gaylan Larson
Clerk to the Board